



ELCITA/IMS/Level 4F-005

ELECTRONICS CITY INDUSTRIAL TOWNSHIP AUTHORITY

Application for Khata Registration/Transfer/Bifurcation/Amalgamation/Extract

To:

Chief Executive Officer
ELCITA
Electronics City
Bangalore

No.

Date _____

We _____ here by give notice of transfer of property / registration / bifurcation / amalgamation / extract Under Sec 114 of the KMA 1964.

1. Date of Notice	
2. In who's Name is the khata currently registered in Authority records.	
3. In who's Name is the khata to be transferred / Registered	
4. Allotment no. in case the property is allotted by KEONICS KAIDB KSSIDC / other Government authority specify	
5. Details of sale deed/title of ancestral property / Notification for acquiring the property	
6. Location of property with Sy. No. Plot Number	
7. Address of the property	9. Please tick the relevant box
Cross / Main Road,	(i) KEONICS <input type="checkbox"/>
	(ii) KIADB <input type="checkbox"/>
Electronics City Bangalore	(iii) KSSIDC <input type="checkbox"/>
	(iv) If any other please specify <input type="checkbox"/>
8. Applicant's Postal Address	
8.a : Contact (Mobile No) of the land / plot owner	

Signature of the Applicant



10. State whether the site is vacant or built	Vacant _____ Built _____
11. Total area of the vacant Site (in Sq.Mtrs)	
Signature of the Existing Khatadar / Person who sold the property	Purchaser / Transferee Signature

For Office Use only

Date of receipt of application form
Date Month Year

Date set for inspection
Date Month Year

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Important Note

As per sec 111 to 114 KMA act 1964 whenever a transfer of property is effect, the transferor & transferee shall within 3 months after said transfer is effected intimate the Chief Executive Officer, of such transfer in the prescribed form duly signed by both the transferor & transferee.

However, in respect of allotment of site/house made by the KEONICS/ KAIDB or by any other State Government authorities need not obtain the signature of the transferor in the prescribed application form

Legal Declaration

I/ We hereby declare that the information furnished in the application are true and correct and to the best of my knowledge, belief and faith.

I/ We further declare that the property for which I am applying for registration / transfer / bifurcation / amalgamation/modification of Khata is not a public property.

I/ We understand and have no objection to the revoking of my Khata in case any discrepancy / dispute/false information in any documentation provided by me or stated in the application form.

As an affirmation of the above statements I affix my signature hereunder.

Name of the applicant

Signature of the applicant

Date:

Place:

Received through DD's related to taxes of above properties.

1) Property Tax paid details..... D.D.No..... Date.....

Rs Bank.....

2) Khata Transfer/Registration Charges..... D.D.No..... Date.....

Rs Bank.....

Signature of the Applicant



ELCITA

List of documents to be attached and scan copies sent to estate.admin@elcita.in and copies to be handed over to Front Office, ELCITA and get the acknowledgement.

Sl.No	Description of the document	Number & Date	Attached Yes / No
1	Sale Deed (Notarized) Below 5MB-pdf		
2	Possession Certificate		
3	Occupancy Certificate Issued by the competent authority		
4	Site Plan approved by the Competent Authority Below 5MB - pdf		
5	As Built Plan approved by the Competent Authority Indicating floor wise details and year of construction Below 5MB - pdf		
6	Encumbrance Certificate last 10 years (till date of application) under Form 15		
7	Photograph of the land owner/s below 200 KB JPG (if more than one owner - please provide the land owner details separately)		
	Mobile Number of the Land owners		
8	Photograph of the building from front elevation 200 KB JPG		
9	PAN Card of the land owner/s 200 KB JPG	1. 2. 3. 4.	
10	Mailing address and Contact details of the land owner/ s		
11	Latitude and Longitude of the building / property		
12	Upto date tax paid receipt	No_____date	Bank Name :
13	BESCOM RR Number		
14	Water Meter Number		
15			
15	Tenancy Details Floor wise		
16	Wood used		
17	Flooring type		
18	Roof type		
19	Usage of the property	IT / BT / Commercial / specify	

Signature of the Applicant



If multi ownership

1. Land share of the flat owner _____% in Sq.Mtrs
2. Parking space allotted ____ Units _____ in Sq.Mtrs
3. Carpet Area _____
4. Total area of the floor _____ in Sq.Mtrs

In case of registration / amalgamation / bifurcation 2% of the stamp duty paid during the registration and Slum Development Fee Rs.5000/- per hectre is applicable.

1. Khata extract fee Rs.100/-

Signature of the Applicant