****

**Biodata of Applicant for the Post of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Full Name (In Capital):……………………………………………………………

Please affix your recent Photograph

1. Father’s Name :……………………………………………………………
2. Spouse’ Name :……………………………………………………………
3. Date of Birth :…………………………… Place of Birth \_\_\_\_\_\_\_\_
4. Permanent Address :…………………………………………………………………

(Home Town) ………………………………………………………………….

…………………………………………………………………..

…………………………………………………………………..

1. Communication Address:…………………………………………………………………

………………………………………………………………….

……………………………………………………………………

Email id……………………………………………………….

1. Contact Number : Landline(R):……………………………, (M):…………………………………

Emergency Contact No:………………………………………………

1. PAN Number :………………………………………
2. Aadhar Card Number:………………………………………..
3. **Blood Group** \_\_\_\_\_\_\_\_\_\_\_\_\_
4. **Marital Status***married**single**widow*/*er*
5. **Do you suffer from any physical disabilities or require special assistance?** Yes  No
6. **Linguistic Abilities:**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Language*** | ***Speak*** | ***Read*** | ***Write*** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Particulars of the Family**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Name** | **Age** | **Qualification** | **Occupation** |
| Father |  |  |  |  |
| **Mother** |  |  |  |  |
| **Sibling/s** |  |  |  |  |
|  |  |  |  |  |
| **Spouse** |  |  |  |  |
| **Children** |  |  |  |  |

1. Details of Academic Qualification:(Attach attested copies of Marks list & Degree Certificates) (State in chronological order starting with SSC/Std X. Indicate whether F-Full time, P-Part time or through C-Correspondence)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Institution** | **Qualification** | **University / Board** | **Enrollment mm/yy** | **Completion**  **mm/yy** | **Grade %** | **F / P / C** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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1. **Scholarships and Awards**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Award** | **Description** | **Awarded by** | **mm/yy** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Technical Training/Certification Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **From**  **Dd/mm/yy** | **To**  **Dd/mm/yy** | **Institution** |
|  |  |  |  |
|  |  |  |  |
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1. Details of Working Experience: (Attach attested copies of Certificates if any)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SLNo | Name of the Organisation | Designation | Date of Joining | Date of Relieving | Duration of Service (in Year & Month) | Responsibilities | Basic Pay & Gross salary(p.m) |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
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iii.

1. **Briefly outline your current job responsibilities**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. References:

* **Reference I Reference II**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_**

**Designation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Designation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Organisation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Organisation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Tel. No. (**with STD Code)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Tel. No.(**with STD code)\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mobile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Briefly convey your long- term career growth plans mentioning the stage you are in the right now**
2. Current CTC :
3. Expected CTC :
4. Recommended CTC :
5. Earliest expected joining date :

I hereby declare that the above information is true and accurate to the best of my knowledge. If the information given above is found to be false, I am liable to be terminated from service without any notice or compensation.

##### Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For official Use**

Ms./Mr. ………………………………………………….. appeared before the staff selection committee for an interview on dated: …………………………….

Observations & Recommendation of Committee

The Candidate was found/ not found suitable For the Post of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, at Electronics City Industrial Township Authority hence may/may not be considered by appointment.

Presiding Officer

Members of Selection Committee:

Date:

Place: