

FORM-III

Scrutiny Checklist for issue of Occupancy/ Completion Certificate

I General information:			
1	Applicant Name and Address		
2	Site Location and Address		
3	Plan sanction No. & Date		
4	Building Use (Floor wise)		
5	No. of Floors		
6	Road/ Street Width i) Road/ Street widening if any ii) Relinquishment deed particulars		
7	Date of issue of Building license		
8	Particulars of Partial Occupancy Certificate if issued		
9	Date of Inspection		
10	Photographs of the completed building Solar installation / Rain Water Harvesting STP		
II Building Information			
		As per Sanction Plan	As per Submitted As built
11	Site Area (In Sqm.)		
12	Total Built up area (in sqm)		
13	Plinth area (in sqm)		
14	Floor area considered for FAR (in sqm)		
15	Height of Building		
16	No. of Units		
17	Vehicle Parking		
18	Percentage of deviation within permissible limits.		
	Coverage		
	FAR		
20	NOC details submitted at the time of Plan Sanction wherever applicable.		
	i. Fire Force Department		
	ii. Airport Authority of India		
	iii. KSPCB		
	iv. SEIAA		

	v. BWSSB/KUWSDB						
	vi. ECom						
	vii. RERA						
	Whether all the condition imposed at the time of plan sanction & CC are complied						
	Details of Special Condition & Compliance						
	i. Clearance from Fire Force Department						
	ii. Consent for Operation (CFO) From KSPCB						
	Provision for Solar Heating						
21	Rain Water Harvesting						
	i. Rain water Harvesting						
	ii. Re-charge pit						
22	Solid Waste Management						
	i. Segregation ii. Composting iii. Provision for organic Converter - Capacity based on No. of Household						
23	Sewage Treatment Plant (STP)						
24	Transformer Yard and other installations.						
III Comparison of As-built plan with Sanctioned plan:							
	Particulars	As per ZR	As per Sanction	As per As-built Plan	Difference (+/-)	% age of Deviation (whether it is within permissible limits)	Remarks
25	Setback						
	i. Front						
	ii. Rear						
	iii. Right						
	iv. Left						
26	Coverage						
27	FAR						
28	No. of Floor						
29	Height of the building						
30	No. of Units						
31	Vehicle Parking						

Signature of the Town Planning Officer(s) /
Municipality Engineers (Designated Officers(s))