

CHIEF EXECUTIVE OFFICER

Electronics City Industrial Township Authority (ELCITA), Bengaluru

About ELCITA

ELCITA is a statutory Industrial Township Authority constituted under the Karnataka Municipalities Act, 1964, responsible for the administration and delivery of municipal and civic services in Electronics City, Bengaluru, spread over approximately 903 acres.

Electronics City is a major technology and industrial township comprising IT, manufacturing, R&D, commercial and educational establishments.

Role

The CEO will be the Chief Executive and operational head of ELCITA, reporting to the Management Committee (MC).

The MC is responsible for ELCITA's vision, policies and strategic direction. The CEO is responsible for translating these into effective operations, programmes and outcomes.

The CEO will lead the day-to-day administration of the township and ensure efficient, responsive and high-quality municipal service delivery.

Key Responsibilities

- Lead the day-to-day municipal administration and operations of Electronics City.
- Ensure efficient delivery and maintenance of civic services including roads, water, sanitation, waste management, drainage, public amenities, landscaping and environmental services.
- Implement policies, programmes and projects approved by the Management Committee.
- Lead infrastructure projects, maintenance programmes, procurement and contract management.
- Ensure statutory, regulatory, financial and audit compliance under the Karnataka Municipalities Act and other applicable laws.
- Manage budgets, revenues, expenditure and overall financial discipline.
- Lead and develop ELCITA's professional and operational teams.
- Maintain effective working relationships with Government departments, statutory authorities, industry and other stakeholders.
- Establish clear KPIs, service standards and performance-monitoring systems.
- Provide the MC with timely, accurate reports, operational insights and recommendations requiring policy or strategic decisions.
- Ensure high standards of governance, transparency, accountability and service excellence.

Candidate Profile: Essential Qualifications

A. Bachelor of Engineering OR Master of Business Administration

B. Minimum of 10 years of experience in a managerial and technical capacity of handling Solid Waste Management / Liquid Waste Management/Water Supply etc in Urban Local Body services in India / SEZ / Industrial Towns / Facilities run by Industrial Boards/ Facilities run by Para-statal / State or Union Government in Urban Water Supply and Sewage Board

C. Age Limit: Minimum 40 years and Maximum 55 years

Desirable Qualifications and Experience

- Graduate level degree/certification in Architecture, Urban Planning, Management, Public Administration or a related discipline (or)
- Postgraduate degree/certification in Management, Business Administration, Infrastructure Management, Urban Management, Public Administration or a related discipline.
- 15+ years of professional experience, including significant senior-management experience.
- Proven track record in managing large-scale operations, infrastructure and multidisciplinary teams.
- Experience in municipal administration, industrial townships/estates, urban infrastructure, large integrated facilities, public-sector organisations or similar environments would be desirable.
- Experience in dealing with Government departments, statutory authorities and multiple stakeholders.

Preferred Key Attributes

The ideal candidate will be:

- Execution-oriented | Operationally strong | Financially disciplined | Stakeholder-focused | Decisive | Accountable | Ethical | Service-oriented
- A hands-on leader capable of managing the complexities of a statutory industrial township and converting the Management Committee's vision and decisions into visible results on the ground.

Performance Measures

Performance will be assessed against:

- Municipal service quality
- Infrastructure performance
- Project execution
- Financial discipline
- Statutory compliance
- Stakeholder satisfaction
- Organisational effectiveness
- Sustainability performance
- Implementation of MC decisions